



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-M
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-243912



A constituent college of

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Ref. No. SMC/02/2363

Dated: 07.10.2023

Office of the QEWC

NOTICE

A QEWC meeting is scheduled on 11.10.2023 at 11:00 AM in Committee Hall, adjacent to Principal Office, Subharti Medical College, Meerut. The meeting agenda will be as follows:

Agenda: To conduct the Administrative and Academic Audit of Subharti Medical College of academic year 2022-23.

All members of the QEWC are requested to kindly attend the meeting.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/

Dated: 11.10.2023

Office of the QEWC

Attendance Sheet

Venue: Committee Hall-SMC

Signature of the AAA Team Members

Name of the AAA Team Member	Signature
Dr. Pradeep Bharti Gupta, Chairman	
Dr. Satyam Khare,	
Dr. Sanjay Kumar	
Dr. C. Munish Reddy	
Mr. Anand Sam Perera	
Dr. Charu Jain	
Dr. Ruchi Tyagi	
Dr. Monika Gupta	
Dr. Sandeep Kumar Yadav	
Dr. Pooja Dawani	
Dr. Anshu Kumar Singh	
Mrs. Hiba	

We hereby agree with the observations and recommendation done by AAA Team members.

Date: 11.10.2023

11-10-2023

H.O.M.I.O.D.

Principal
Subharti Medical College
Ghazipur, Meerut
U.P.



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Ref. No. SMC/02/ 2346

Dated: 13.10.2023

Office of the QEWC

Minutes of the Meeting

QEWC meeting was held on 11/10/2023 at 11:00 AM in Committee Hall, adjacent to Principal Office. The following members were present during the meeting:

- Dr. Pradeep Bharti Gupta, Principal & Dean
- Dr. Satyam Khare, Professor, Department of Anatomy
- Dr. Sanjiv Kumar, Professor, Department of Ophthalmology
- Dr. Ruchi Tyagi, Professor Department of Physiology
- Dr. Monika Gupta, Professor, Department of Community of Medicine
- Dr. Sandeep Kumar Yadav, Associate Professor, Department of Biochemistry
- Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.
- Dr. Anshu Kumar Singh, Associate Professor, Department of Para Medical Science
- Mrs. Hiba Khan, Assistant Professor, Department of Para Medical Science
- Dr. C. Munish Reddy, Professor (External)
- Mr. Anand Sam Perera, Professor (External)

During the meeting, the following agenda were discussed and their resolutions were made unanimously:

Agenda: To conduct the Administrative and Academic Audit of Subharti Medical College of academic year 2022-23.

Discussion: At the outset, Dr. Pradeep Bharti Gupta welcomed all participants and outlined the objectives of the Academic and Administrative Audit for the session 2022-2023. A comprehensive presentation was delivered summarizing some key aspects like Academic programmes offered, including MBBS, MD, MS, M.Sc., and various undergraduate and postgraduate paramedical courses, total intake capacity and departmental structures, qualifications and roles of full-time faculty members across departments.

The highlights of the audit that were discussed were as follows

- **Strength**
 - High faculty-to-student ratio ensuring quality education.
 - Wide variety of programs catering to medical, paramedical, and administrative disciplines.
 - Regular updates to curriculum and teaching methodologies.
- **Areas for Improvement:**
 - Enhancement of research output and faculty publications.
 - Upgrading laboratory and library facilities to meet contemporary standards.
 - Streamlining administrative processes for better coordination.



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Review of Programmes: Each department presented its achievements and challenges for the past year. Special focus was placed on:

- Curriculum delivery and innovations.
- Examination results and feedback.
- Faculty development programs.

Administrative Audit:

- Assessment of administrative procedures, including student record management, admissions, and departmental coordination.
- Recommendations were made to implement digitized solutions for efficiency.

Members expressed satisfaction with the overall performance of the college but emphasized the need for better integration of academic and administrative functions and collaboration with national and international institutions for faculty exchange and research.

Resolutions: All QEWC members finalize the AAA Report on format provided by IQAC.

After a long discussion among the committee members, the meeting was declared close with a vote of thanks to the chair.


(Dr. Sanjay Kumar)
Secretary



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Ref. No. SMC/02/ 2213

Dated: 15.10.2023

Office of the QEWC

ATR ON 11.10.2023

Agenda em no.	Agenda	Resolution	Assigned task & time line	Task	Remarks
.	To conduct the Administrative and Academic Audit of Subharti Medical College of academic year 2022-23.	All QEWC members finalize the AAA Report on format provided by IQAC.	All Members	11.10.2023	Completed


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/213

Dated: 02.02.2024

Office of the QEWC

NOTICE

A QEWC meeting is scheduled on 05.02.2024 at 10:30 AM in Committee Hall, adjacent to Principal Office, Subharti Medical College, Meerut. The meeting agenda will be as follows:

Agenda: To present and review the student feedback report on classroom teaching (September 2023 to January 2024), discuss key findings and areas requiring improvement, and plan actionable steps to enhance the teaching-learning process.

All members of the QEWC are requested to kindly attend the meeting.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02

Dated: 05.02.2024

Office of the QEWC

Attendance Sheet

Venue: Committee Hall-SMC

Sl. No	Name	Signature
1.	Dr. Pradeep Bharti Gupta , Principal & Dean	
2.	Dr. Satyam Khare, Professor, Department of Anatomy	
3.	Dr. Sanjiv Kumar, Professor, Department of Ophthalmology	
4.	Dr. Ruchi Tyagi, Professor Department of Physiology	
5.	Dr. Monika Gupta, Professor, Department of Community of Medicine	
6.	Dr. Sandeep Kumar Yadav, Associate Professor, Departt. of Biochemistry	
7.	Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.	
8.	Dr. Anshu Kumar Singh, Associate Professor, Deptt. of Para Medical Science	
9.	Mrs. Hiba Khan, Assistant Prof. Deptt. of Para Medical Science	



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Ref. No. SMC/02/2024

Dated: 02.02.2024

Minutes of the Meeting

QEWC meeting was held on 05.02.2024 at 10:30 AM in Committee hall, adjacent to Principal Office. The following members were present during the meeting:

- Dr. Pradeep Bharti Gupta , Principal & Dean
- Dr. Satyam Khare, Professor, Department of Anatomy
- Dr. Sanjiv Kumar, Professor, Department of Ophthalmology
- Dr. Ruchi Tyagi, Professor Department of Physiology
- Dr. Monika Gupta, Professor, Department of Community of Medicine
- Dr. Sandeep Kumar Yadav, Associate Professor, Department of Biochemistry
- Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.
- Dr. Anshu Kumar Singh, Associate Professor, Department of Para Medical Science

During the meeting, the following agenda were discussed and their resolutions were made unanimously:

Agenda: To present and review the student feedback report on classroom teaching (September 2023 to January 2024), discuss key findings and areas requiring improvement, and plan actionable steps to enhance the teaching-learning process.


Discussion:

The feedback analysis of 1,575 student responses highlighted high satisfaction in categories like preparedness, syllabus coverage, and teaching tools, with 75% rating teachers as well-prepared, while suggestions included individualized support for weaker students and enhanced engagement, and the committee noted consistent performance with minimal areas for improvement and no significant negative feedback.

Resolution:

The feedback report for September-November 2023 was approved with action items including academic support for weaker students, counselling referrals, interactive learning enhancements, regular uploading of resources, measures to maintain classroom discipline, a resolution to continue quarterly feedback analysis, and documentation of attendance.

After a long discussion among the committee members, the meeting was declared close with a vote of thanks to the chair.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/2023/10

Dated: 30.03.2023

Office of the QEWC

ATR ON 05.02.2024

Agenda em no.	Agenda	Resolution	Assigned task & time line	Task	Remarks
	To present and review the student feedback report on classroom teaching (September 2023 to January 2024), discuss key findings and areas requiring improvement, and plan actionable steps to enhance the teaching-learning process.	The feedback report for September-November 2023 was approved with action items including academic support for weaker students, counselling referrals, interactive learning enhancements, regular uploading of resources, measures to maintain classroom discipline, a resolution to continue quarterly feedback analysis, and documentation of attendance.	Dr. Monika Gupta	26.03.2024	Completed

(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/23 60

Dated: 02.06.2024

Office of the QEWC

NOTICE

All the members of QEWC are requested to attend a meeting on 04.06.2024 at 02:15 PM in meeting Hall adjacent of the Principal's office.

The agenda of the meeting are as follows:

Agenda item no. 1: Review feedback from stakeholders (students, teachers, alumni, and employers) on curriculum improvements and identify major concerns

Agenda item no. 2: Discuss and approve action plans to address the identified issues.

All members are requested to kindly attend the same.

4-06-2024
All members are requested to attend meeting on 5th June 24 at 2.15 PM also.

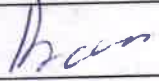

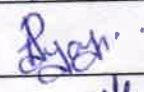
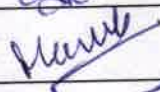
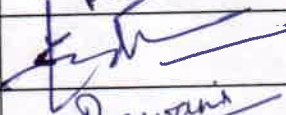
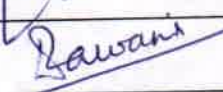
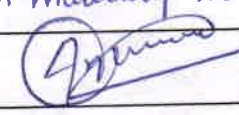
Dr. Sanjiv Kumar

Secretary

QUALITY ENHANCEMENT WORKING COMMITTEE
SUBHARTI MEDICAL COLLEGE, MEERUT

Date: 5/06/2024 Time: 2:15 PM

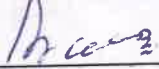

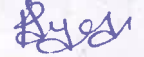
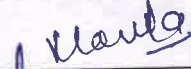
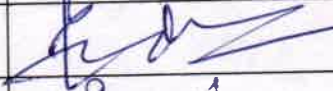



Venue: Conference Room-SMC

Sl. No.	Name	In the capacity of	Signature
1.	Dr. P. Bharti Gupta	Chairman	
2.	Dr. Satyam Khare	Vice-Chairman	on leave
3.	Dr. Sanjiv Kumar	Member Secretary	
4.	Dr. Ruchi Tyagi	Member Secretary	
5.	Dr. Monika Gupta	Member	
6.	Dr. Sandeep Kr. Yadav	Member	
7.	Dr. Pooja Dawani	Member	
8.	Mrs. Hiba Khan	Member	on maternity leave
9.	Mr. Anshu Kumar	Member	
10.			
11.			
12.			
13.			
14.			
15.			

QUALITY ENHANCEMENT WORKING COMMITTEE
SUBHARTI MEDICAL COLLEGE, MEERUT

Date: 4/6/2024.....Time: 2:15 PM.....

Venue: Conference Room-SMC

Sl. No.	Name	In the capacity of	Signature
1.	Dr. P. N. Bhasi Gupta	Chairman	
2.	Dr. Satyam Khare	Vee. Chairman	
3.	Dr. Chashi Jaron	Member	(A)
4.	DR RUCHI TYAGI	Member	
5.	Dr. Moitika Gupta	member	
6.	Dr. Sandeep K. Yadav	Member	
7.	Dr. Pooja Dawar	Member	
8.	DR. ANSHU KR. SINGH	MEMBER	
9.	DR Sanyu Kumar	Member Sec.	
10.			
11.			
12.			
13.			
14.			
15.			



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Ref. No. SMC/02/2368

Dated: 07.06.2024

Minutes of the Meeting of QEWC

QEWC meeting was held on 04th and 5th June, 2024 at 02:15 PM onwards in Committee hall, adjacent to Principal Office. The following members were present during the meeting:

- Dr. Pradeep Bharti Gupta , Principal & Dean
- Dr. Satyam Khare, Professor, Department of Anatomy
- Dr. Sanjiv Kumar, Professor, Department of Ophthalmology
- Dr. Ruchi Tyagi, Professor Department of Physiology
- Dr. Monika Gupta, Professor, Department of Community of Medicine
- Dr. Sandeep Kumar Yadav, Associate Professor, Department of Biochemistry
- Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.
- Dr. Anshu Kumar Singh, Associate Professor, Department of Para Medical Science

During the meeting following agenda were discussed and their resolutions were made unanimously

Agenda:1 Review feedback from stakeholders (students, teachers, alumni, and employers) on curriculum improvements and identify major concerns

Discussion:

1. The members first discussed about the student feedback on curriculum, identified concern regarding regular conduction of unit completion tests in all departments, limited use of Library Resources and need to increase books inventory and streamline issuing process. Another issue was for more Practical-Based Teaching and practical sessions across departments. Other issue was for more frequent Sports and Extracurricular Activities. Next important concern of students was for Attendance Transparency.
2. The Teache's Feedback on curriculum was discussed among the members. Teachers raised a concern to increase Skill-Based Learning and more focus on clinical skills and practical exposure. Another issue was for Vertical Integration to Emphasize interdisciplinary teaching. Another issue was for Faculty Development and Conduction of faculty training workshops etc.
3. According to Alumni Feedback, there is need for Ph.D. Course Structuring and Streamlining of Ph.D. guidelines for better access and Exam Moderation is also needed to ensure strict adherence to syllabus.
4. In case of Employer Feedback Employers reported overall satisfaction with the curriculum so No immediate concern was from their side.

Resolutions: The members unanimously approved action plans suggested by the feedback committee after considering all the points.



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-2-

Agenda item no. 2: Discuss and approve action plans to address the identified issues.

Discussion:

1. The members approve various action plans for concerns raised by the student feedback like issuing of office order from principal office to all the departments for regular conduction of unit completion test and ward leaving viva voice, addition of more books in the library, increase in case based teaching etc.. Adherence to NMC guidelines for extracurricular activities and introduction of digital attendance system to improve transparency.
2. For issues raised by teacher's feedback, it is planned to arrange more skill labs session for practical training and advice will be given to UG curriculum committee to ensure vertical integration among the departments in their timetables. For faculty development MEU will be asked to oversee regular conduction of training programmes.
3. For alumini feedback concerns like PhD courses SOP will be generated by the university to Streamlining of Ph.D. guidelines and for Exam Moderation suggestions will be sent to COE for Ensuring strict adherence to syllabus.
4. As Employers were satisfied with the curriculum, so no immediate action was required from their side.

Resolutions: The recommendations and suggestions of QEWC have to be submitted to IQAC and academic council for further implementation.

After a long discussion among the committee members, the meeting was declared close with a vote of thanks to the chair.

(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/

Dated: 02.09.2024

Office of the QEWC

Action Taken Report (ATR) of the Minutes of the Meeting held on 4&5.06.2024

Agenda item no.	Agenda	Resolution	Assigned task	Timeline	Remarks
1.	Review feedback from stakeholders on curriculum improvements and identify major concerns	The members unanimously approved action plans suggested by feedback committee after considering all the points.	1.All departments were instructed to conduct regular unit completion tests and ward leaving viva vice. 2.The library incharge was advised to add more books in the library 3.The UG curriculum committee was advised to add slots for extracurricular activities in the schedule, and also ensure vertical integration among the departments in their timetables. 4.The skill lab committee was instructed to arrange more skill lab sessions. 5.MEU was asked to oversee faculty training programmes. 6.To streamline Ph.D guidelines, a suggestion was sent to university to generate SOPs for Ph.D courses. 7.A suggestion was sent to COE office to conduct moderation of exam papers to ensure strict adherence to syllabus.	31/08/2024	Completed

(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/2324

Dated: 15.06.2024

Office of the QEWC

NOTICE

A QEWC meeting is scheduled on 22.06.2024 at 10:30 AM in Committee Hall, adjacent to Principal Office, Subharti Medical College, Meerut. The meeting agenda will be as follows:

1. To conduct the audit of question papers and submission of audit reports to the examination cell of the Faculty/College.

All members of the QEWC are requested to kindly attend the meeting.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02

Dated: 22.06.2024

Office of the QEWC

Attendance Sheet

Venue: Committee Hall-SMC

Sl. No	Name	Signature
10.	Dr. Pradeep Bharti Gupta , Principal & Dean	
11.	Dr. Satyam Khare, Professor, Department of Anatomy	
12.	Dr. Sanjiv Kumar, Professor, Department of Ophthalmology	
13.	Dr. Ruchi Tyagi, Professor Department of Physiology	
14.	Dr. Monika Gupta, Professor, Department of Community of Medicine	
15.	Dr. Sandeep Kumar Yadav, Associate Professor, Departt. of Biochemistry	
16.	Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.	
17.	Dr. Anshu Kumar Singh, Associate Professor, Deptt. of Para Medical Science	
18.	Mrs. Hiba Khan, Assistant Prof. Deptt. of Para Medical Science	



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Ref. No. SMC/02 /266

Dated: 23.06.2024

Office of the QEWC

Minutes of the Meeting

QEWC meeting was held on 22/06/2024 at 10:30 AM in Committee Hall, adjacent to Principal Office. The following members were present during the meeting:

- Dr. Pradeep Bharti Gupta, Principal & Dean
- Dr. Satyam Khare, Professor, Department of Anatomy
- Dr. Sanjiv Kumar, Professor, Department of Ophthalmology
- Dr. Ruchi Tyagi, Professor Department of Physiology
- Dr. Monika Gupta, Professor, Department of Community of Medicine
- Dr. Sandeep Kumar Yadav, Associate Professor, Department of Biochemistry
- Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.
- Dr. Anshu Kumar Singh, Associate Professor, Department of Para Medical Science
- Mrs. Hiba Khan, Assistant Professor, Department of Para Medical Science

During the meeting, the following agenda were discussed and their resolutions were made unanimously:

Agenda: To conduct the audit of question papers and submission of audit reports to the examination cell of the Faculty/College.

Discussion:

The Quality Enhancement Working Committee (QEWC) presented the audit report of internal and external question papers for various courses. While no issues were identified in the internal question papers, several concerns were raised regarding the external question papers. These included non-conformity to the prescribed format, incorrect distribution of marks, unclear language, and a lack of alignment with learning objectives. Furthermore, the report noted the absence of diagram-based questions, insufficient assessment of higher-order skills, and the omission of important topics. Additionally, course codes were not consistently



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mentioned, and in some departments, papers were not sent for moderation. Lastly, the difficulty index of some multiple-choice questions was found to be excessively high.

Resolution:

To address the issues identified in the audit report, we must ensure future question papers adhere to the prescribed format and syllabus. Incorporating a variety of question types and difficulty levels, while aligning questions with learning objectives and higher-order thinking skills, is crucial. Including diagram-based questions and real-life scenarios will enhance learning. We must also send papers for moderation as per the guidelines and conduct regular audits to ensure quality. Providing feedback and guidance to departments on improving question paper design, along with organizing workshops and training sessions for faculty on developing effective assessment tools, will be vital. Finally, reviewing and approving all action points, and providing necessary resources and support to departments for implementing the recommendations, is essential to ensure the success of these initiatives.

After a long discussion among the committee members, the meeting was declared close with a vote of thanks to the chair.


(Dr. Sanjiv Kumar)
Secretary



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No: SMC/G/M-60/2372.

Date: 27.06.2024

AUDIT REPORT OF INTERNAL & EXTERNAL QUESTION PAPERS

This report details the audit of Internal and External Question Papers for various courses of MBBS conducted by the Quality Enhancement Working Committee (QEWC) of Subharti Medical College

Audit Methodology:

The audit process followed a three-step approach:

Step 1: Departmental Audit:

1. A Committee of three members, including the Head of the Department (HOD), reviewed both Internal and University Exam Question Papers for each subject.
2. This review was done strictly as per the format provided by IQAC:
 - Alignment with course learning objectives and curriculum
 - Difficulty level and coverage of relevant topics
 - Clarity and conciseness of questions
 - Variety of question types (e.g., essay, multiple choice, short answer)
 - Assessment of different learning outcomes (knowledge, comprehension, application analysis, evaluation, synthesis)

Step 2: Quality Enhancement Working Committee (QEWC) Analysis:

1. The departmental audit reports were submitted to the QEWC.
2. The QEWC, chaired by the Principal, Subharti Medical College analysed all reports to identify patterns and trends across subjects.
3. No issues were identified in Internal Question Papers by QEWC.
4. The issues identified in University External Question Papers are as below:-
 - I. Question papers did not conform to syllabus.
 - II. Question papers did not in prescribed format.
 - III. No correct distribution of marks.
 - IV. Questions were not in clear language.
 - V. Questions were not in accordance with learning objectives.
 - VI. High order skills were not assessed.
 - VII. Diagram based questions were not present.
 - VIII. Clinical part need to be asked more.
 - IX. Important topics not assessed.
 - X. Course code not mentioned.
 - XI. In some departments, call was not sent for moderation.
 - XII. Difficulty index of some MCQs very high.



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Step 3: Report Distribution and Action:

1. A compiled report, based on the QEWC analysis, was generated.
2. The compiled report was sent to two key entities:
 - I. Internal Quality Assurance Cell (IQAC)
 - II. Controller of Examiners (COE)

(Dr. Pradeep Bharti Gupta
MS, M.Ch. (Neuro Surgeon)
Principal & Director



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Ref. No. SMC/02/2460

Dated: 16.09.2024

Office of the QEWC

NOTICE

A meeting of QEWC members has been scheduled on 18.09.2024 at 11:30 AM in meeting Hall adjacent of the Principal's office for review and finalization of the 2023-2024 Academic and Administrative Audit (AAA) Report.

All members are requested to kindly attend the same.


Dr. Sanjiv Kumar
Secretary



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Ref. No. SMC/02

Dated: 18.09.2024

Office of the QEWC

AUDIT TEAM

S. No.	Name of the Auditor	Designation	Signature with date
1.	Dr Pradeep Bharti Gupta	Principal & Dean	
2.	Dr Satyam Khare	Professor and Head	
3.	Dr Sanjiv Kumar	Professor	
4.	Dr Ruchi Tyagi	Professor	
5.	Dr Monika Gupta	Professor	
6.	Dr (Maj) Sandeep Kumar Yadav	Associate Professor	
7.	Dr Pooja Dawani	Assistant Professor	
8.	Dr Anshu Kumar Singh	Associate Professor	
9.	Mrs Hiba Khan	Assistant Professor	
EXTERNAL AUDITOR			
1.	Dr Vaibhav Goel Bhartiya	Professor	
2.	Dr C Munish Reddy	Professor	

Date: 18.09.2024

Head of the Institution

Principal, Subharti Medical College
Subharti Medical College
Chhatrapati Indira Gandhi Hospital
Meerut



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Ref. No. SMC/02/2492

Dated: 19.09.2024

Office of the QEWC

Minutes of the Meeting

QEWC meeting was held on 18/09/2024 at 11:30 AM in Committee hall, adjacent to Principal Office. The following members were present during the meeting:

- Dr. Pradeep Bharti Gupta , Principal & Dean
- Dr. Satyam Khare, Professor, Department of Anatomy
- Dr. Sanjiv Kumar, Professor, Department of Ophthalmology
- Dr. Ruchi Tyagi, Professor Department of Physiology
- Dr. Monika Gupta, Professor, Department of Community of Medicine
- Dr. Sandeep Kumar Yadav, Associate Professor, Department of Biochemistry
- Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.
- Dr. Anshu Kumar Singh, Associate Professor, Department of Para Medical Science
- Dr. Vaibhav Goel Bhartiya, Professor (External auditor)
- Dr. C. Munish Reddy, Professor (External auditor)

During the meeting, the following agenda were discussed and their resolutions were made unanimously:

Agenda

- To conduct the administrative and academic audit of Subharti Medical College of academic year 2023-24.

Discussion

- At the outset, Dr. Pradeep Bharti Gupta, Principal, SMC addressed the committee and introduced the agenda of the meeting. He emphasised that the Academic and Administrative Audit (AAA) is imperative to ensure quality education and continuous improvement of education system of the college. It needs to be taken seriously and action plans should be suggested for implementation.
- The highlights of the audit that were discussed are as follows:
 - a. The curriculum of the MBBS programme is followed strictly as per NMC norms, and the revised guidelines as per CBME 2023 have been implemented in the academic year. Also, value added courses, field visits and research projects have been carried out in the institution in this year. The committee observed that a robust online feedback collection system is operating in the university to collect feedback on curriculum.
 - b. The committee observed that ICT-enabled tools are being used by all faculty of the institution for teaching-learning. The institution has adequate full time teachers to impart quality education. Also, there are standard facilities in the college for research, and a number of research fellows have enrolled in the academic year. The institution provides seed money to its teachers for research and also research projects that receive grants from non-government sources have been approved in the academic year. In the academic year, there are 34 publications indexed in Scopus and 236 extension and outreach activities organised by the institution, which is commendable.
 - c. The institution has adequate facilities for teaching-learning, sports activities, laboratories, hospital facilities, community based learning, library and e-content resources. The students are being trained in skill lab and are



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also qualifying in national and international level examinations. The teachers are undergoing faculty development programmes.

- d. The institution has facilities of solar energy and biogas plant as alternative sources of energy. The college also observes numerous days of national and international significance such as AIDS day, No Tobacco Day, International Day of Yoga, etc.

Resolution:

The Academic and Administrative Audit report was formulated according to the updated format, and the committee decided to prepare the ATR of the audit within 10 days of the meeting.

After a long discussion among the committee members, the meeting was declared close with a vote of thanks to the chair.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02

Dated: 12.12.2024

Office of the QEWC

Action Taken Report (ATR) of the Minutes of the Meeting held on 18.09.2024

Agenda item no.	Agenda	Resolution	Assigned task	Timeline	Remarks
1.	To conduct the Administrative and Academic Audit of Subharti Medical College of academic year 2023-24.	The Academic and Administrative Audit report was formulated according to the updated format, and the committee decided to prepare the ATR of the audit within 10 days of the meeting.	1. A special stress should be laid on Ph.Ds for carrying out research as NMC also has said that they should be involved more and more in research. Interdisciplinary teaching/projects need to be promoted more. 2. Owing to a high clinical workload, the college can go for more MCh/DM super-specialty programmes	10/12/2024	Draft formulated


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/8501 -

Dated: 08.11.2024

Office of the QEWC

NOTICE

A QEWC meeting is scheduled on 11.11.2024 at 11:30 AM in Committee Hall, adjacent to Principal Office, Subharti Medical College, Meerut. The meeting agenda will be as follows:

Agenda: To discuss and review institutional values and best practices of Subharti medical college.

All members of the QEWC are requested to kindly attend the meeting.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/2576

Dated: 12.11.2024

Office of the QEWC

Minutes of the Meeting

QEWC meeting was held on 11/11/2024 at 11:30 AM in Committee hall, adjacent to Principal Office. The following members were present during the meeting:

- Dr. Pradeep Bharti Gupta, Principal & Dean
- Dr. Satyam Khare, Professor, Department of Anatomy
- Dr. Sanjiv Kumar, Professor, Department of Ophthalmology
- Dr. Ruchi Tyagi, Professor, Department of Physiology
- Dr. Monika Gupta, Professor, Department of Community of Medicine
- Dr. Sandeep Kumar Yadav, Associate Professor, Department of Biochemistry
- Dr. Pooja Dawani, Assistant Professor, Department of Anatomy.
- Dr. Anshu Kumar Singh, Associate Professor, Department of Para Medical Science

During the meeting, the following agenda were discussed and their resolutions were made unanimously:

Agenda: To discuss and review institutional values and best practices of Subharti medical college.

Discussion:

- At the outset, the Chairman of the committee, Dr. Pradeep Bharti Gupta, addressed the committee members and introduced the agenda of the meeting. He emphasised that institutional values make up the foundation of the institution and the best practices foster a sense of responsibility to citizens and contributes to nation building.
- The following institutional values and best practices followed in the institution were discussed:
 - a) Gender equity is promoted in the institution.
 - b) Institution has facilities for solar energy and biogas plant as alternative sources of energy.
 - c) Institution has facilities for management of all types of degradable and non-degradable waste.
 - d) Various activities such as health camps, yoga sessions, workshops, campaigns and medical checkups are conducted in the campus.
 - e) The college observes numerous days of national and international significance such as AIDS day, No Tobacco Day, International Day of Yoga, etc.
 - f) Various festivals including Guru Purnima, Basant Panchmi, Krishna Janmashtami, Holi Milan etc are actively celebrated by students and faculty.

Resolution

The institutional values and best practices followed in Subharti medical college create a healthy, cultural and patriotic atmosphere, and create a sense of responsibility to the society and the nation.

After a long discussion among the committee members, the meeting was declared close with a vote of thanks to the chair.


(Dr. Sanjiv Kumar)
Secretary



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Ref. No. SMC/02/

Dated: 30.12.2024

Office of the QEWC

Action Taken Report (ATR) of the Minutes of the Meeting held on 11.11.2024

Agenda item no.	Agenda	Resolution	Assigned task	Timeline	Remarks
1.	To discuss and review institutional values and best practices of Subharti medical college.	The institutional values and best practices followed in Subharti medical college create a healthy, cultural and patriotic atmosphere, and create a sense of responsibility to the society and the nation.	1. A list of national and international days like International Yoga Day, No Tobacco Day, etc to be created and seminars and competitions were planned in advance. 2. Health camps and medical checkups to be organised in the campus 3. Seminars on gender equity and empowerment to be organised	28/12/2024	Completed


(Dr. Sanjiv Kumar)
Secretary