



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: smc\_medicaleducationunit@rediffmail.com, Ph.: 0121-3055000 (Extn: 2129), Telefax: 0121-2439127, 2439067  
A constituent college of



## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Office of the Medical Education Unit

Ref. No. SMC/MEU/2023/1346

Dated 28/08/2023

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on 25/08/2023 (Friday) from 12:00 noon onwards. It was chaired by Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Satyam Khare, Dr. Anita Pandey, Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Bhawana Rastogi, Dr. Shilpi Jain, & Dr. Malvika Dhar.

#### **Agenda of Meeting:**

1. To prepare schedule of 3<sup>rd</sup> cycle of weekly CME starting from September 2023
2. Any other agenda

#### **Following points were discussed in the meeting:**

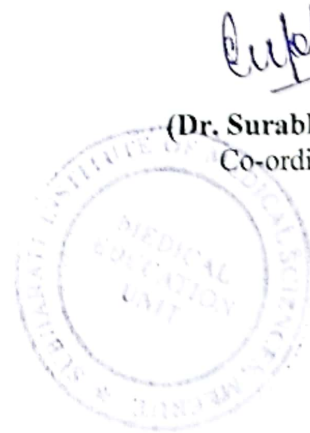
1. The topics sent by few departments were chosen and timetable was prepared for the months of September & October 2023.
2. Remaining departments will be requested to send topics & name of speakers at the earliest.
3. Dr. Satyam Khare informed members about launching of journals of Subharti Medical College. Discussion was held on this. He requested all present to think about members for editorial board and both National and International community from their respective specialties and suggest in the next meeting.
4. He also requested names of faculty members who wish to be part of editorials team of the journals. Names of reviewers from different field should also be suggested.

(Dr. Varsha Chaudhary)  
Co-coordinator

(Dr. Surabhi Gupta)  
Co-ordinator

#### **Copy to:**

- The Principal, SMC
- Co-ordinator, Principal Office
- All members of MEU





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### Office of the Medical Education Unit

Ref. No. SMC/MEU/2023/1359

Dated 18/11/2023

### MINUTES OF MEETING


Meeting of Medical Education Unit was held on 16/11/2023 (Thursday) from 12:30 pm onwards. It was chaired by Dr. Krishna Murty (DMS) and Dr. Surabhi Gupta (Co-ordinator) and attended by Dr. Anita Pandey, Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Bhawana Rastogi, Dr. Varsha Chaudhary & Dr. Saurabh Sharma.

#### Agenda of Meeting:

1. Planning of new cycle of CME
2. Planning of classes of Research Methodology by Dr. Anurag Srivastava sir

#### Following points were discussed in the meeting:

1. For future CME the topic and names of speaker will be taken from the departments in which new technology or new facility is started. The names of departments are as follows:  
Paediatrics – NIRS  
Anaesthesia – BIS/ NMT  
Radiodiagnosis – MR/CT/Mammography/Virtual Bronchoscopy  
Ophthalmology – OCT machine  
Neurosurgery  
Urosurgery
2. Discussion was done regarding the research methodology classes that will be taken by Dr. Anurag Srivastava sir.
3. Discussion was done regarding the classes of PG and faculty on laws pertaining to medical field & consumer protection act.
4. A meeting will be organized with Dr. Anurag Srivastava sir on Monday to plan for above mentioned classes.

  
(Dr. Varsha Chaudhary)  
Co-ordinator

  
(Dr. Surabhi Gupta)  
Co-ordinator

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Office of the Medical Education Unit

Ref. No. SMC/MEU/2023/1363

Dated 02/12/2023

### MINUTES OF MEETING

Medical Education Unit meeting was held on **29/11/2023 (Wednesday)** from **12:00 noon** onwards. It was chaired by Dr. Anurag Srivastava, Director, Subharti Institute of Cancer Management & Care, Subharti Medical College, SVSU, Meerut. The meeting was attended by Dr. Surabhi Gupta, Dr. Satyam Khare, Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Anita Pandey, & Dr. Bhawana Rastogi.

#### Agenda of meeting:

1. To discuss about workshop/CME on biomedical research for PG students and faculty members.
2. Any other point for discussion.

#### Minutes of Meeting:

1. A detailed discussion was held with Dr. Anurag Srivastava. After much brain storming it was decided that on **09.12.2023** from **8:45 – 9:45 a.m.**, a lecture on “**Why should we do research in health sciences?**” will be taken by Dr. Anurag Srivastava. This lecture will be for faculty members of SMC & CSSH, SDC, Nursing, Paramedical Sciences, Physiotherapy, Pharmacy and Naturopathy colleges. Letter regarding this will be circulated from Hon’ble Vice Chancellor sir’s office.
2. Dr. Anita Pandey informed about letter circulated from Principal office regarding shodh ganga where topics of thesis of various subjects have been made available by Government of India. This web link will be demonstrated on **09.12.2023**.
3. For training of PG students on biomedical research, regular training session is being planned from first week of January 2024. First session will be from **03.01.2024 – 05.01.2024** from **2:00 p.m. – 4:00 p.m.** Topics are as follows:-

03/01/2024	-	Study designs
04/01/2024	-	Case control study





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Office of the Curriculum Committee

Ref. No. SMC/CC/2024/1398

Dated 09/05/2024

### MINUTES OF MEETING

Curriculum Committee meeting was held on 27/04/2024 (Saturday) from 11:30 a.m. onwards. It was chaired by Dr. Rani Bansal (Co-ordinator, Curriculum Committee) and attended by Dr. Surabhi Gupta, Dr. Jaskiran Kaur, Dr. Amit Kumar, Dr. Dhanesh Kumar & Dr. Chhavi Kiran Gupta.

#### Agenda of meeting:

- ❖ Discussion regarding recent change in Curriculum (teaching hours).

#### Following points were discussed:

1. As it was conveyed by Principal Sir, SMC about the changed curriculum of different phases of MBBS teaching, detailed discussion was done among curriculum committee members for necessary action.
2. Letter to all HODs to be send regarding change in Curriculum (teaching hours) for MBBS 2023 batch onwards.
3. Discussion on work progress regarding data collection for three monthly feedback form (March 2024-May 2024). Reminder to be send to HODs and other concerned person regarding same. Last date of uploading data is 15/06/2024



The next meeting of curriculum committee is scheduled on 05/06/2024.

#### Copy to:

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- Co-ordinator, Principal Office
- Co-ordinator, MEU
- All members of Curriculum Committee

  
(Dr. Rani Bansal)  
Co-ordinator



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Office of the Medical Education Unit

Ref. No. SMC/MEU/2024/1403

Dated 04/06/2024

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **25/05/2024** (Saturday) from **12:30 pm onwards**. It was chaired by Dr. Krishna Murty (DMS), Dr. Surabhi Gupta (Co-ordinator) and Dr. Satyam Khare (Vice Principal) and attended by Dr. Anita Pandey, Dr. Sanjiv Kumar, Dr. Anjali Khare, Dr. Bhawana Rastogi, Dr. Varsha Chaudhary & Dr. Saurabh Sharma.

#### **Agenda of Meeting:**

- Planning of new cycle of weekly CMEs.

#### **Following points were discussed in the meeting:**

1. Future CME includes both faculty presentation and PG's presentation. These presentations will be done alternately.
2. These presentations will start in July.
3. In June NABH training will be done.
4. Discussion was done on topics of faculty presentations/ panel discussion and following topics were suggested
  - a. Sleep study
  - b. Hair transplantation
  - c. Visual evoked potential (VEP), EEG, Acquired angioedema (AAE)
  - d. Orientation to teaching methodology in CBME
  - e. Statistical analysis
5. Following department and topics for PG's presentation were suggested
  - a. Surgery – Pancreatitis
  - b. Orthopaedics – Osteoarthritic Knee
  - c. Medicine
  - d. Paediatrics – Pneumonia





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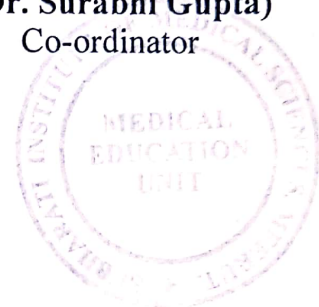
- e. Gynaecology – PPH
- f. TB & Chest
- g. Psychiatry – substance abuse/ alcohol dependency

(Dr. Varsha Chaudhary)  
Co-ordinator

*Surabhi*  
(Dr. Surabhi Gupta)  
Co-ordinator

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Office of the Medical Education Unit

Ref. No. SMC/MEU/2024/1404

Dated 04/06/2024

### MINUTES OF MEETING

Meeting of Medical Education Unit was held on **01/06/2024 (Saturday)** from **12:30 p.m. onwards**. It was chaired by Dr. Satyam Khare (Vice-Principal) and attended by Dr. Anita Pandey, Dr. Anjali Khare, Dr. Bhawana Rastogi & Dr. Varsha Chaudhary

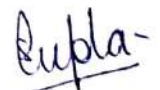
#### Agenda of Meeting:

- Finalizing the list of July CME

#### Following points were discussed in the meeting:

- CME in July includes both faculty presentation and PG's presentation. These presentations are as follows
  - A. On 6/7/24 PG case presentation, Surgery – 3<sup>rd</sup> year PG (name to be given by department)  
Topic – Pancreatitis, Moderator – Dr. M.K. Maheshwari and Panellist – Surgery (Dr. Sanjay Pandey), Pathology (Dr. Rani Bansal) & Medicine (Dr. Saurabh Singhal)
  - B. On 13/7/24 Faculty presentation, Pathology – Dr. Anjali Khare, Topic – New concept of CBME
  - C. On 20/7/24 Faculty presentation, Statistician – Dr. Kaynat Nasser, Topic – Basics of statistics used in medical field
  - D. On 27/7/24 PG case presentation, Orthopaedics - 3<sup>rd</sup> year PG (name to be given by department), Topic – Grade 3 Osteoarthritic Knee, Moderator – Dr. Gaurav Menwal, Panelist – Orthopaedics (Dr. Parvez Ahmed), Medicine (Dr. Saurabh Singhal) and Pharmacology (Dr. Surabhi Gupta).

(Dr. Varsha Chaudhary)  
Co-coordinator

  
(Dr. Surabhi Gupta)  
Co-ordinator

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