

REPORTING MEMO

I, Dr (Name of student) s/o, d/o, w/o R/o reported for admission on & submitted the allotment letter issued by Nodal Officer & DGME, U.P. I have received the following documents from the College Office:

1. A copy of the important terms & conditions for admission in MD/MS course of Subharti Medical College, Meerut in academic session 2024-25. **(Annexure 1).**
2. 04 Formats of Affidavit to be typed on Non-Judicial stamp paper of Rs. 100/- and & to be notarized by the Government approved Notary at Meerut. **(Annexure 2 & 3).**
3. Format of agreement to be entered with the Subharti Medical College regarding the fee Structure (only for the students of the clinical subjects.) **(Annexure 4).**
4. Format of Affidavits for Buddhist Students to be typed on Non-Judicial stamp paper of Rs. 100/- and & to be notarized by the Government approved Notary at Meerut. **(Annexure 5 & 6).**
5. List of self attested photocopy of documents to be submitted at the time of admission i.e. Letter from Nodal Officer authorized by DGME UP, Mark sheet & Certificate 10th & 12th Examination, Mark sheet of MBBS (All Prof. Exam), Internship Completion Certificate, State/MCI Permanent Registration, Migration Certificate, MBBS Degree, Passing out Certificate, Good conduct certificate issued by Principal of last Medical College, Aadhar Card, Voter Card, PAN Card, Caste Certificate for SC/ST/OBC candidates etc.)

I have been told to bring original documents along with relevant phone numbers for completing the process of admission. I have also been told that I will have to submit the above documents as per the requirements mentioned in clause 1, 2, 3, 4 and 5 hereinabove, before the last date declared by the DGME, U.P. In case I fail to submit the above-mentioned documents in-time, it will be presumed that I am not interested in taking the admission and my admission shall stand automatically cancelled.

Counter Sign by Parents _____
 Name _____
 S/o, d/o, w/o _____
 R/o _____

 Mobile No. _____

Signature _____
 Name of the student _____
 S/o, d/o, w/o _____
 R/o _____

 Mobile No. _____

E-mail _____

E-mail _____